

# HOPATCONG BOARD OF EDUCATION

## The Chalkboard

Mr. Art DiBenedetto, Superintendent of Schools

Regular Meeting  
March 18, 2019  
7:00 P.M.

The Hopatcong Borough Schools Board of Education at its public meeting on March 18, 2019 approved the resolutions as follows:

### I. Finance

#### ▪ 2019/2020 Preliminary Budget Submission

The Board approved the following resolution for submission of the tentative 2019/2020 school budget to the County Superintendent:

**“WHEREAS**, the Superintendent has presented to the Finance Committee and other members of the Hopatcong Board of Education, a recommended 2019/2020 School District Budget in the total amount of \$36,366,866, as follows; and

**WHEREAS**, the Board approves a Local Tax Levy of \$24,147,386;

**THEREFORE, BE IT RESOLVED** the Hopatcong school District preliminary 2019/2020 budget for submission to the County Office is approved as follows on the Meeting Agenda of March 18, 2019.”

	<u>Budget</u>
<u>General Fund</u>	
Fund 10 – Charter School Tuition.....	\$ 256,547
Fund 11 – General Operating Fund....	\$ 36,108,705
Fund 12 – Debt Services Assessment..	\$ 1,1614
	\$ 36,366,866
<u>Special Revenue Fund</u>	

<b>Fund 20 – Federal/State Grants.....</b>	<b>\$</b>	<b>708,192</b>
<b><u>Debt Service</u>.....</b>	<b>\$</b>	<b>0</b>
<b><u>Total Budget</u></b>	<b>\$</b>	<b>37,075,058</b>

- The Board approved the acceptance of the donation of seven file cabinets valued at \$150 each for a total of \$1,050.00 from Mr. Mike Brannigan.
- The Board approved the revised Corrective Action Plan (tabled at regular meeting 2/25/2019) in response to the Fiscal Audit findings for the period July 1, 2017 to June 30, 2018 as recommended by the Superintendent and as reviewed by the Finance Committee

## **II. Personnel**

- The Board approved Gail Sanderson for a medical leave of absence from her position as an Art Teacher, effective March 4, 2019 until approximately April 5, 2019, or until medically cleared by her physician.
- The Board approved Tracey Grochulski for a medical leave of absence from her position as a paraprofessional, effective February 18, 2019 until approximately March 20, 2019, or until medically cleared by her physician.
- The board approved the following as Homework Club Monitors at the Hopatcong Middle School at the hourly rate of \$28.00, effective March 1, 2019: Yanet Guevara and Nancy Marinaro.
- The Board approved substitute teachers, paraprofessionals, custodians and van drivers. (Attachment 1)

## **III. Students & Services**

- The Board approved field trip requests, as required by the New Jersey Department of Education. (Attachment 2)

## **IV. Travel**

- The Board approved travel costs as related in this resolution, which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with the state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1. seq. (Attachment 3)

## **V. Policies & Regulations**

- The Board approved the modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with



statutory and regulatory changes for approval, as revised, for **FIRST READING**:

**NONE**

- The Board approved the modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **SECOND READING**:

<b><u>POLICY</u></b>	<b><u>TITLE</u></b>
P 2422	<i>Health and Physical Education</i> (New/Revised)
P 2425	Abolished in March/Replaced with P 2422
P 2431.13	<i>Practice and Pre-Season Heat-Acclimation for School Sponsored Athletics and Extra-Curricular Activities</i> (Recommended, New)
P 4219	<i>Commercial Driver's License Controlled Substance and Alcohol Testing</i> (M) (Revised)
P 5111	<i>Eligibility of Resident/Nonresident Students</i> (M) (Revised)
P 5330.04	<i>Administering an Opioid Antidote</i> (M) (Revised)
P 5337	<i>Service Animals</i> (Recommended, New)
P 5756	<i>Transgender Students</i> (M) (Revised)
P 7440	<i>School District Security</i> (M) (Revised)
<b><u>REGULATION</u></b>	<b><u>TITLE</u></b>
R 5330.04	<i>Administering an Opioid Antidote</i> (M) (New)
R 7440	<i>School District Security</i> (M) (Revised)

## **VI. Calendar**

- The Board approved the revised 180 day school calendar for the 2018/19 school year due to weather related closings. (Attachment 4)
- The Board approved the 180 day school calendar for the 2019/20 school year. (Attachment 5)

- The Board approved a. for the 1st grade to make up two missed days due to Hudson Maxim closing on January 25, 2019 and January 28, 2019. The make up days are April 25, 2019 and April 26, 2019. Students will follow an early-dismissal schedule for both days.

## VII. Approved Addendums

- a. **REVISION – Personnel b.** – Approval of Tracey Grochulski for a medical leave of absence from her position as a paraprofessional, effective February 18, 2019 until approximately April 5, 2019, or until medically cleared by her physician.
- b. Approval for an out of district placement for a student who moved into our district who attends Kennedy Elementary School, Roxbury, NJ, Student No. 15414. The effective date is February 14, 2019. The tuition cost is \$13,455.72
- c. **WHEREAS**, the Hopatcong School District has a need for a new special program, and;

**WHEREAS**, the district had position the position for a BD class (Behavioral Disorders);

**THEREFORE BE IT RESOLVED**, that the board of education approve the creation of a BD class at Tulsa Trail effective May 1, 2019.

# **LIST OF APPROVED SUBSTITUTES**

**DISTRICT:** Hopatcong      **COUNTY:** Sussex

**Date adopted by Local Board of Education Subject to Criminal Background Check March 18, 2019**

NAME	INSTITUTIONS ATTENDED	DATES OF ATTENDANCE	DEGREE RECEIVED	MAJOR	CERTIFICATE(S)
Kimberly McCloskey	CCM Rutgers Univ.	9/15-5/17 9/17-	Associates	Psychology	Cty Sub Certificate
SUBSTITUTE PARAPROFESSIONALS Nicole Renzetti	SUBSTITUTE CUSTODIANS/ MECHANIC	SUBSTITUTE VAN/BUS DRIVERS	SUBSTITUTE School Nurse	SUBSTITUTE DAY PLUS	HOME INSTRUCTION

Attachment ①

Attachment ②

March 2019 Field Trips			
			Cost per
Submitted by	Activity Title	Date	Student
Wilson, Julie	SWAP Movie Day - High Point High School	3/1/2019	\$0.00
Rischawy, Jonat...	Sussex County Teen Arts Festival - Sussex County Community College, 1 College Hill Rd, Newton, NJ 07860	3/19/2019	\$11.39
Parichuk, Barbara	Medieval Times - 149 Polito Ave, Lyndhurst, NJ 07071	4/18/2019	\$52.00



March 2019 Conferences			
Submitted by	Activity Title	Date	Cost
Pallotta, Susan	30 day IEP meeting DW	2/26/2019	\$21.57
Hersh, Dawn	Out Of District CMS (Mt Olive) K.B.	2/22/2019	\$4.52
Kennedy, Melissa	PLC (Professional Learning Community) - School Culture and Climate Initiative	3/11/2019	\$17.36
Canizaro, Joanne	NJ DOE Assessment Outreach Phase II: Design Working Group Final Meeting	3/19/2019	\$49.83
Kester, Kristine	Chester M Stevens School Observation - KB	2/27/2019	\$4.59
Murphy, Christi	Chester M Stephen's School Observation - KB	2/27/2019	\$0.00
Anthes, Leticia	IEP Meeting	3/5/2019	\$5.27
Miller, Tammy	Transition from School to Adult Life: Regulations and Best Practices	4/12/2019	\$26.04
Canizaro, Joanne	10 Common Causes of Phonics Instruction Failure and How to Avoid Them Masterclass!	02/26/2019 - 02/27/2019	\$0.00
Anthes, Leticia	Visitation to DLC	3/11/2019	\$25.17
Miller, Tammy	Observation/Meeting at Northern Hills Academy	3/8/2019	\$5.58
Walker, Jaime	Seeing Through the Cloud: The Truth About Vapes	3/27/2019	\$10.17
Pallotta, Susan	intake interview EY	3/8/2019	\$21.57
Pallotta, Susan	intake interview-EY	3/11/2019	\$19.46
Pallotta, Susan	intake interview-EY	3/12/2019	\$16.92
Pallotta, Susan	intake interview EY	3/12/2019	\$13.20
Catizone, Carmela	Conquer Math	3/13/2019	\$0.00
Kester, Kristine	Mental Health Issues in the Classroom	5/20/2019	\$98.25
Fata, Mary Ellen	Ginnie's House	4/17/2019	\$0.00
Trump, Chelsea	Morris County School Support Network meeting	3/13/2019	\$16.43
Trump, Chelsea	Morris County Professional Counselor's Association	3/6/2019	\$0.00
Miller, Tammy	Counseling Center of Roxbury Presentation	4/4/2019	\$3.72
Trump, Chelsea	Seeing Through the Cloud... the truth about vapes	3/27/2019	\$9.98
Manisa, Danielle	Enhancing Student Motivation, Engagement through Social-Emotional Character Development	3/13/2019	\$15.81
Trump, Chelsea	Don't get Vaped In Training for Schools	4/5/2019	\$18.10
		Total	\$403.54

## HOPATCONG BOROUGH SCHOOLS 2018-2019 CALENDAR

September	17	Monday	Teacher In-Service	
	18	Tuesday	Schools Re-Opens for Students	9 Days
October	8	Monday	Early Dismissal Students/Teacher In-Service	23 Days
November	8	Thursday	NJEA Convention (Schools Closed)	
	9	Friday	NJEA Convention (Schools Closed)	
	21	Wednesday	Early Dismissal	
	22 & 23	Thursday & Friday	Thanksgiving Recess (District Closed)	18 Days
December	21	Friday	Early Dismissal	
	24 - 31	Monday-Monday	Holiday Recess (District Closed)	15 Days
January 2019	1	Tuesday	New Year's Day (District Closed)	
	2	Wednesday	School Resumes	
	21	Monday	Early Dismissal Students/Teacher In-Service	22 Days
February				20 Days
March	11	Monday	Early Dismissal Students/Teacher In-Service	21 Days
April	19-26	Friday - Friday	Spring Recess (Schools Closed)	16 Days
May	27	Monday	Memorial Day (District Closed)	22 Days
June	24	Monday	Early Dismissal Students/ Teacher In-Service	
	25	Tuesday	Early Dismissal Students/Teacher In-Service	
	26	Wednesday	Early Dismissal/Last Day for Students/Teachers	18 Days
				180 Days*

\*Four snow days are added to the end of the school year. The dates of the snow days were 11/16/18, 1/21/19, 2/12/19 and 3/1/19.



## HOPATCONG BOROUGH SCHOOLS 2019-2020 CALENDAR

September	3	Tuesday	Teacher In-Service	
	4	Wednesday	Teacher In-Service	
	5	Thursday	Teacher In-Service	
	6	Friday	Schools Re-Opens for Students	17 Days
October	14	Monday	Columbus Day (School Closed for Students)	
			Teacher In-Service	22 Days
November	7	Thursday	NJEA Convention (Schools Closed)	
	8	Friday	NJEA Convention (Schools Closed)	
	27	Wednesday	Early Dismissal	
	28 & 29	Thursday & Friday	Thanksgiving Recess (District Closed)	17 Days
December	20	Friday	Early Dismissal	
	23 - 31	Monday-Tuesday	Holiday Recess (District Closed)	15 Days
January 2020	1	Wednesday	New Year's Day (District Closed)	
	2	Thursday	School Resumes	
	20	Monday	MLK Jr. Day (Schools Closed)	
			Teacher In-Service	21 Days
February	17	Monday	Presidents Day (District Closed)	19 Days
March				22 Days
April	10-17	Friday - Friday	Spring Recess (Schools Closed)	16 Days
May	25	Monday	Memorial Day (District Closed)	20 Days
June	11	Thursday	Early Dismissal Students/ Teacher In-Service	
	12	Friday	Early Dismissal Students/Teacher In-Service	
	15	Monday	Early Dismissal/Last Day for Students	<u>11 Days</u>
				180 Student Days
				185 Teacher Days